

AMERICAN EMBASSY BUENOS AIRES

JOB OPPORTUNITY ANNOUNCEMENT

Position Title:	Computer Specialist	Announcement No:	58/04
Level of Position:	FSN-10 FP-5 (to be confirmed by Washington)	Opening Date:	05/04/04
Hiring Level:	FSN-10 or 9 (depending on qualifications) or its grade equivalent: FP-5)	Closing Date:	05/18/04
Work Schedule	40 hours per week	Agency/Office:	MGT/ISC

Eligibility: AFMs, U.S. Citizen Residents in Argentina and Foreign Nationals

Duties and Responsibilities:

Responsible for monitoring of servers, remote links, cabling, networks' equipments and bandwidth use for optimum performance and troubleshooting.

Responsible for LAN/WAN/VPN security.

Configuration of DNS/DHCP/WINS and Firewalls servers.

Programming and configuration of Cisco Routers and switches.

Architecture analysis, planning and design of large Wide Area Networks and Local Area Networks.

Network migration planning and installation/setup procedure development.

Windows NT/2000 Servers administration.

Networks Protocols configuration TCP/IP, NetBios, IPX, etc.

Provide support to customer as well as in-house Operations staff to troubleshoot networking problems and develop solutions to customer requirements.

Required Skills, Knowledge and Abilities:

- University degree in Computer Sciences or Information Management Systems. MCSE required.
- At least 4 years of verifiable technical experience on large LAN/WAN Administration (over 200 users)
- Five to Six years progressively responsible experience primarily of a technical systems nature, at least three of which should have been as an network engineer or analyst of large computer systems, two of which should have been with English language networks and systems.
- Knowledge of network systems analysis, development, deployment and maintenance methodologies. Proven experience with LANs, WANs, and web-based networks, Microsoft Windows NT and Windows 2000 networking, TCP/IP protocol, and Microsoft Exchange.
- Level IV English proficiency (fluent). Level IV in Spanish (fluent).
- Must be well-organized, able to diagnose problems and recommend solutions and able to handle multiple complex projects simultaneously. Ability to direct a continued inventory and preventive maintenance program and develop upgrade strategies for future needs. Able to effectively produce well-crafted reports, documents and diagrams.

Selection Process:

- EFM and U.S. Veterans will be given preference in hiring over other equally qualified candidates in accordance with current U.S. law and State Department regulations.
- Management will consider nepotism/conflict of interest, budget, and residency status in determining successful candidacy.
- Applicants must be eligible for appointment under host government laws and regulations.
- Current employees serving the one-year probationary period are not eligible to apply, as stated in the LES/FSN.
- EFMs who are currently employed under a PIT/FMA must work for 90 calendar days in that position before being able to apply for newly advertised position.
- After an initial application screening, the best-qualified applicants will be invited to an oral interview and an evaluation.

To Apply:

Interested candidates for this position should submit the following:

- Application for Federal Employment (OF-612); or
- Current resume or curriculum vitae.
- Any other documentation (e.g., essays, certificates, awards, copies of degrees earned) that addresses the qualification requirement of the position.

Submit Application to:

- Via e-mail to: (buenosaires-rrhh@state.gov)
- Via fax to: 5777-4201, Attention Human Resources Office
- Regular mail to: Office of Human Resources, Colombia 4300, 1425 Capital Federal, Argentina